



July/August 2011 - Cape Cod Connection

## And now a word from your President

*Rosemary E. Servis, CPS/CAP*

Dear Chapter Members,

As my husband was leaving for work one day, he realized he needed gas in his truck but forgot to stop at the gas station near our home. There was a gas can in the truck with gas in it so he pulled off the main highway before he ran out of gas. Shortly after pulling off a vehicle stopped and he thought they were going to see if he needed assistance (which annoyed my husband.)

The occupant of the vehicle needed directions and when my husband asked him where he wanted to go he said he didn't know. He only knew he was lost and needed help. After asking a few more questions, it was obvious that the driver had dementia and my husband decided to contact the police and not let the individual drive away.

Since he did not have his cell phone with him, it was a challenge to get some additional help. When waving one arm did not work for flagging down a car, my husband did "jumping jacks" in the middle of the road to get someone to stop. He stayed with the driver until the police arrived and a family member had been contacted.

Why have I told you this story? My husband was amazed that despite his "forgetfulness", he could still be in the right place at the right time.



## 2011/2012 Chapter Board of Directors

President

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Vice-President

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Past President

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Past President

Peggy Rose, CAP  
[prosehome@comcast.net](mailto:prosehome@comcast.net)

## Meet your 2011/2012 Chapter Officers

Membership in IAAP  
Paula Ainsworth, Vice President:

I joined IAAP in the summer of 2007 when I began a new job at Barnstable Public Schools. Frances Paparo, my trainer and now friend, recruited me. My thought was I'd check it out and see if I liked it. Honestly, I'm not a "joiner" – I'm more of a homebody and treasure my evenings at home after a long day's work.

Here we are in the summer of 2011 and I'm still a member! Not only that, I'm the Vice President of the Cape Cod Chapter! I still have to pinch myself to believe it.

I'd like to tell you some of the many benefits I've found from being a member of the Cape Cod Chapter IAAP.

- In May of 2008 I passed my CAP exam. I had passed the CPS exam approximately 15 years earlier but never recertified. I value my certification, as does my current employer. This time I plan to recertify.
- I was asked by Sharon McPherson if I would consider being nominated for Secretary and the next thing I knew, I had served two years in that position! Serving on the Board helped me get to know other members better, learn more about myself as well as IAAP.
- I'm now serving my second year as VP and enjoy this role because I'm involved in planning programs for Chapter meetings. I also get to assist our awesome President, Rosemary Servis! I could write a book about all I've learned from Rosemary about being an IAAP member, but just observing her will tell you the story. She's usually the first person to greet guests at Chapter meetings and she seems like an old friend. She has a positive attitude and, more importantly, a wonderful sense of humor! I can always count on a good laugh when I see Rosemary.
- Networking has been invaluable to me. When I was unemployed, members would give me tips on positions available and help me keep up my morale. When I did get a position, they were the first to cheer me on! Serving on the Board during my unemployment gave me a sense of purpose and kept me connected with others.
- I attended my first GNED conference in June. I also served on the committee to plan the conference. Not only did I learn a lot, I had fun at the conference (in spite of working most of the time) and I met a lot of IAAP members from the New England area and Bermuda (where the conference will be held in 2014).

If you've been considering membership, consider giving IAAP a try! You have nothing to lose and so much to gain. If you are a member and have stepped away from meetings, consider coming back to see what we offer. We have some great programs planned for 2011-2012.

### **Mary L. Eddy, Secretary:**

Mary is the office manager for Family Continuity, a non-profit mental health organization that offers community based, and in home services, for families. Mary previously worked as an office manager at a Veterinary Hospital in her home town of Stamford, CT. Mary left that position and moved to Cape Cod 22 years ago. She started a family and successfully ran a child care center for 13 years. Her daughter, Brianna is a senior at UMASS, Amherst and her son, Brenton is a freshman at Roger Williams University in Rhode Island. Mary is an avid rower and most mornings before work, you will find her on Lake Wequaquet where she rows with the Barnstable Rowing Club. She is a certified rowing coach and teaches rowing clinics for adults.

Mary joined IAAP and received her CAP certification in 2009. She enjoys the networking opportunities the IAAP had given her, along with the informational workshops. She is looking forward to serving as Secretary for a second year.

### **Nancy Roy, Treasurer:**

I have a great sense of humor; I am friendly; love to hang out at home with my husband and our 2 year old Yorkshire Terrier Toto; love film noir movies, comedy, adventure, history, and Conan O'Brien and walking along the canal

I joined IAAP to meet other administrative professionals, learn, and to network.

# HOT NEWS FOR AUGUST

**IAAP RETIREMENT TRUST FOUNDATION  
(THE TRUST)  
Sharon K. McPherson, CAP**

As the Retirement Trust Foundation (RTF) chair for our chapter, I would like to take a moment to tell you a little bit about the trust and an initiative to raise funds for our chapter to donate.

The RTF is a non-profit organization founded in 1947 to provide a retirement home to administrative professionals. Today, the Trust maintains its own retirement center in New Mexico (Vista Grande) built solely through donations and, since 2003, has been providing financial assistance to those administrative professionals over 55 who do not wish to reside at its facility and need assistance. [For additional information on the Trust, please check out its web page at <http://www.iaap-rtf.org>.] It was announced at EFAM in Montreal that money is available so if you know an admin professional who meets the criteria, please urge him/her to apply for assistance.

To continue to meet its mission, "To provide housing assistance for administrative professionals, age 55 and older, who are in need"; the Trust must constantly raise funds. To this end, the RTF Committee looks toward IAAP chapters and members for donations.

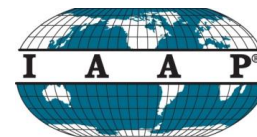
Each year the Cape Cod Chapter makes a donation to the Trust from its treasury. The amount is determined by the chapter's board based on funds available. In an effort to increase the amount contributed by our chapter, I will pass an envelope at each chapter meeting/event in 2011-2012 and ask that each person in attendance contribute spare change. This will begin at the September meeting. Money collected will be sent to the RTF in January and again in June.

I hope that you are enjoying the summer and I look forward to seeing you at the September meeting.



*Congratulations!*

*To Sandra Cashen for achieving  
2010/2011 Member of Excellence*



International Association of  
Administrative Professionals®  
Cape Cod Chapter

The Cape Cod Chapter was chartered in  
September of 2000 with 12 members from  
various organizations.

*Happy Anniversary*  
to the following member:

**13 Years**  
Lillian R. Lomba, CAP

## What is the Box Tops Challenge?



We will be participating in the 2011/2012 Avery Box Tops Challenge.

The IAAP/Avery "Box Tops Challenge" program is available to IAAP chapters only as a community-based initiative. The program provides chapters with a recommended community service program to support local schools through the Avery "Box Tops for Education" initiative in accordance with the Avery program parameters.

Start saving your box tops now and bring them to our September 8th meeting where we will vote on which school and/or schools to support.



## IAAP - Cape Cod Chapter 2011/2012 Schedule of Meetings & Events

**Thursday, September 8<sup>th</sup>**

"Dealing with Difficult..."

Presented by Warren Rutherford  
Location to be determined

**Saturday, October 15<sup>th</sup>**

Technology Workshop

Presented by Geek Girls  
Something for all skill levels  
Location to be determined

**November 10, 2011**

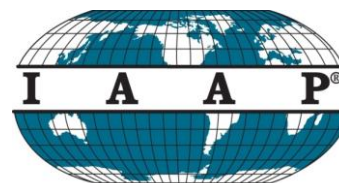
Open House

Member Recruitment  
Location to be determined

**December 8, 2011**

Office Productivity  
presented by

Steve Alexander of Avery  
Location to be determined



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