



Member of Excellence Commitment

As a career-minded administrative professional, I commit to maximizing the value of my IAAP membership through the pursuit of continuous personal and professional development, access to information networks, and leadership opportunities in order to achieve measurable standards of excellence as a member of IAAP.

I will, to the best of my ability, demonstrate professionalism and continually advance a positive image of the profession to my employer and others in the business world.

In order to fulfill my personal and professional potential to continually strive for excellence, I will promote IAAP's:

- Mission:** to be the acknowledged recognized leader of administrative professionals and to enhance their individual and collective value, image, competence and influence.
- Purpose:** to provide information, education, and training and to set standards of excellence recognized by the business community on a global perspective.
- Objectives:** to elevate the standards of all administrative professionals and to promote their working relationships with management through continuing education, authorized programs and publications.
- Vision:** to inspire and equip all administrative professionals to attain excellence.

Name

Date