

**International Association of Administrative Professionals
Cape Cod Chapter invites you to our**

10th Anniversary Celebration Event!

**Thursday, September 9, 2010
6:00 - 8:00 p.m.**

**Trowbridge Tavern Canal Club
100 Trowbridge Road, Bourne, MA**

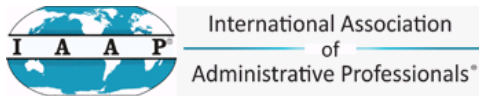
Tickets: \$25.00 Members / \$30.00 Guests

Dinner will be served-Choice of Chicken or Beef

**To make a reservation contact: Shannon Vanasse, CAP, Treasurer
shannonvanasse@verizon.net
or mail in the registration form below.**

**Franklin Covey® Time Management Workshop
presented by Frederick W. Seng, Jr.
"Focus-Achieving Your Highest Priorities"**

**Attendees can expect to know and understanding two very important tools: the time matrix
and the productivity pyramid. They will also learn the difference between tasks that are
important and tasks that are merely urgent.**



Door Prizes

Cape Cod Chapter
www.iaap-capecod.org

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\$25.00 Members / \$30.00 Guests**

NAME: _____ **Choice of:** Chicken Beef

ADDRESS: _____

PHONE: _____ **EMAIL:** _____

GUEST: _____ **Choice of:** Chicken Beef

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GUEST: _____ **Choice of:** Chicken Beef

**Registration and Payment must be received no later than Friday, September 3, 2010 to:
Shannon Vanasse, CAP, Treasurer, 10 Blue Heron Drive, Plymouth, MA 02360**